



EDCO COLLABORATIVE
 BOARD OF DIRECTORS' MEETING MINUTES
 REMOTE MEETING
 Thursday, June 3, 2021 @ 11:00 a.m.
 36 Middlesex Turnpike, Bedford, MA 01730

Present **BOARD MEMBERS**

| | | | |
|---|---------------------|------------------|---------------------------------------|
| X | Peter Light | Superintendent | Acton-Boxborough Reg. School District |
| X | Kathleen Bodie | Superintendent | Arlington Public Schools |
| X | Philip Conrad | Superintendent | Bedford Public Schools |
| X | Amy Checkoway | School Committee | Belmont Public Schools |
| X | Helen Charlupski | School Committee | Brookline Public Schools |
| X | James O'Shea | Superintendent | Carlisle Public Schools |
| X | Laurie Hunter | Superintendent | Concord Public Schools, CC Regional |
| | Julie Hackett | Superintendent | Lexington Public Schools |
| X | Rebecca McFall | Superintendent | Lincoln Public Schools |
| X | Bella Wong | Superintendent | Lincoln-Sudbury Reg. School District |
| X | Tamika Olszewski | School Committee | Newton Public Schools |
| X | Brad Crozier | Superintendent | Sudbury Public Schools |
| | Brian Reagan | Superintendent | Waltham Public Schools |
| X | Deanne Galdston | Superintendent | Watertown Public Schools |
| X | Marguerite Connelly | Superintendent | Weston Public Schools |

Present **ADVISORY MEMBERS**

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|---|---------------------|------------------|---------------------------------------|
| | Tessa McKinley | School Committee | Acton-Boxborough Reg. School District |
| X | Kathleen Bodie | Superintendent | Arlington Public Schools |
| X | Ann Guay | School Committee | Bedford Public Schools |
| | John Phelan | Superintendent | Belmont Public Schools |
| | James Marini | Superintendent | Brookline Public Schools |
| | Sara Wilson | Superintendent | Carlisle Public Schools |
| | Sara Wilson | School Committee | Concord Public Schools, CC Regional |
| | Kathleen Lenihan | School Committee | Lexington Public Schools |
| | Trintje Gnazzo | School Committee | Lincoln Public Schools |
| | Ellen Joachim | School Committee | Lincoln-Sudbury Reg. School District |
| | David Fleishman | Superintendent | Newton Public Schools |
| | Lisa Kouchakdjian | School Committee | Sudbury Public Schools |
| X | Margaret Donnelly | School Committee | Waltham Public Schools |
| | John Portz | School Committee | Watertown Public Schools |
| X | Marguerite Connelly | Superintendent | Weston Public Schools |

Also Present

EDCO Staff: Cyndy Taymore, David King, Mary O'Regan

TMS Staff: Marc Richard

Attorneys: Felicia Vasudevan, Nancy Campany

DESE Staff: Ruth Hersch, Paulajo Gaines

1.0 CALL TO ORDER:

The meeting was called to order at 11:08 a.m. Ms. Bodie read a statement regarding public meetings being held remotely during the pandemic as per Governor Baker's order of March 12, 2020.

2.0 EXECUTIVE SESSION pursuant to M.G.L. c. 30A, sect. 21 (3) to: discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares – Potential Litigation around dissolution

A **motion** was made by Ms. Wong to move into Executive Session and seconded by Mr. Conrad. The **motion passed** by a roll call vote and the meeting moved into Executive Session at 11:14 a.m.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Deanne Galdston, Marguerite Connelly

A **motion** was made by Mr. Conrad to return to open session and seconded by Ms. Olszewski. The **motion passed** by a roll call vote and the meeting returned to open session at 11:48 a.m.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Deanne Galdston, Marguerite Connelly

3.0 CONSENT AGENDA ITEMS:

3.1 A **motion** to accept the minutes from the 5.13.21 Board of Directors meetings was made by Ms. Charlupski and seconded by Ms. Wong. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Deanne Galdston, Marguerite Connelly

4.0 BUSINESS OFFICE UPDATE:

4.1 Budget Update: The financial report provided for the meeting was not as detailed as past reports as it did not include the chart of accounts as the end of the fiscal year is fast approaching. The accounts payable list has been cut down significantly. The Business Office is working to close out the year as well as transition programs to new organizations.

4.2 Amendment to FY21 Budget for Deficit Assessment

A **motion** to amend the Fiscal Year 2021 budget and thereby to increase assessments as outlined in Mr. Richard's April 15, 2021 Budget Update and to include restoration of Seefurth Funds used for operational costs in FY21 as determined by the executive director was made by Ms. Wong and seconded by Mr. Light. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Marguerite Connelly

4.3 Approval of FY22 Budget

A **motion** to approve the Fiscal Year 2022 budget as presented at the May 13, 2021 board of directors meeting was made by Ms. Wong and seconded by Mr. Light. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Deanne Galdston, Marguerite Connelly

4.4 Prepayment of Closing Costs: Several districts have requested to prepay as much of the FY22 closing costs as possible. EDCO is invoicing for what they can but only tuition and services are allowed to be prepaid. With programs closing in June of 2021, there will be no tuition and loan repayment is not considered a service. EDCO acknowledged that districts may be frustrated by this and encouraged board members to speak to their business managers and legal counsel about encumbering funds.

5.0 OLD BUSINESS:

5.1 Retiree Health Plan Amendment: Changes in the plan presented today are consistent with what was discussed at the last board of directors meeting. The plan will need to be revisited in the coming year to address what will happen after June of 2022. EDCO continues to explore options regarding who will oversee the trust in future years.

A **motion** to amend the Retiree Health Plan and adopt the Retiree Health Plan Restated as of July 1, 2021 as drafted by Murphy, Hesse, Toomey & Lehane was made by Ms. Wong and seconded by Mr. Conrad. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Deanne Galdston, Marguerite Connelly

5.2 Surplus List: Updated surplus inventory lists were sent to collaboratives and districts last week. EDCO continues to sell as much of the surplus inventory as possible. Available items will be placed on the website Municibid for two weeks in compliance with 30B. Liquidators will be brought in late June/early July and junk removal services will be contacted as a last resort to remove what is left in the Bedford building.

5.3 Update on EDCO Programs: Ms. Taymore gave an update on the status of EDCO programs.

- SESP Program is moving to CES Collaborative
- DHH Program is moving to CAPS Collaborative
- ELI is moving to ACCEPT Collaborative
- IDEAS Program is moving to MASS
- Youth Alternative Program is being absorbed by Boston Public Schools
- WDC (Wrentham) grant has been awarded to an organization out of Illinois – Hope Health Care
- HEP Grant was not awarded to EDCO or any organizations in New England

5.4 EDCO Record Retention: Bids to digitize the records came in between \$65,000-\$100,000. EDCO staff continue to reduce the number of files that need to be stored and maintained while cleaning out the file room. Districts will be compensated for maintaining records. Ms. Wong stated that Lincoln-Sudbury is willing to take the financial records and Mr. Light stated that Acton-Boxborough is willing to take the personnel records.

6.0 NEW BUSINESS:

6.1 2021-2022 Meeting Schedule: The proposed Board of Directors and EFC meeting schedule for the 2021-2022 school year was sent out to the board for comment. One date change was made in response to comments and the schedule was shared with the meeting materials. Should public meetings return to in-person meetings, there will be a need to find a meeting location. If any district is willing to host meetings, please contact Ms. Taymore.

6.2 Executive Director's Evaluation: Ms. Bodie will complete the evaluation to be shared at the next board meeting.

6.3 Board Member Turnover: Any new EDCO Collaborative board members will need to complete the Collaborative New Board Member Training even though EDCO will be closing in June of 2022.

7.0 ADJOURNMENT: Ms. Wong thank Ms. Bodie for her years of services to EDCO and the community.

Ms. Bodie noted that even though EDCO Collaborative as an organization will be dissolving, the good work that has been done through EDCO Collaborative over the years will not dissolve.

A **motion** to adjourn was made by Ms. Hunter and seconded Mr. Light. The **motion passed** and the meeting was adjourned at 12:18 p.m.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Deanne Galdston, Marguerite Connelly

Respectfully Submitted,
Mary O'Regan, Executive Administrative Assistant
EDCO Collaborative
June 3, 2021