



EDCO COLLABORATIVE
 BOARD OF DIRECTORS' MEETING MINUTES
 REMOTE MEETING
 Thursday, May 13, 2021 @ 9:40 a.m.
 36 Middlesex Turnpike, Bedford, MA 01730

Present **BOARD MEMBERS**

X	Peter Light	Superintendent	Acton-Boxborough Reg. School District
X	Kathleen Bodie	Superintendent	Arlington Public Schools
X	Philip Conrad	Superintendent	Bedford Public Schools
X	Amy Checkoway	School Committee	Belmont Public Schools
X	Helen Charlupski	School Committee	Brookline Public Schools
X	James O'Shea	Superintendent	Carlisle Public Schools
X	Laurie Hunter	Superintendent	Concord Public Schools, CC Regional
	Julie Hackett	Superintendent	Lexington Public Schools
X	Rebecca McFall	Superintendent	Lincoln Public Schools
X	Bella Wong	Superintendent	Lincoln-Sudbury Reg. School District
X	Tamika Olszewski	School Committee	Newton Public Schools
X	Brad Crozier	Superintendent	Sudbury Public Schools
X	Brian Reagan	Superintendent	Waltham Public Schools
X	Deanne Galdston	Superintendent	Watertown Public Schools
X	Marguerite Connelly	Superintendent	Weston Public Schools

Present **ADVISORY MEMBERS**

	Tessa McKinley	School Committee	Acton-Boxborough Reg. School District
X	Kathleen Bodie	Superintendent	Arlington Public Schools
X	Ann Guay	School Committee	Bedford Public Schools
	John Phelan	Superintendent	Belmont Public Schools
	James Marini	Superintendent	Brookline Public Schools
X	Sara Wilson	Superintendent	Carlisle Public Schools
X	Sara Wilson	School Committee	Concord Public Schools, CC Regional
	Kathleen Lenihan	School Committee	Lexington Public Schools
	Trintje Gnazzo	School Committee	Lincoln Public Schools
X	Ellen Joachim	School Committee	Lincoln-Sudbury Reg. School District
	David Fleishman	Superintendent	Newton Public Schools
	Lisa Kouchakdjian	School Committee	Sudbury Public Schools
	Margaret Donnelly	School Committee	Waltham Public Schools
	John Portz	School Committee	Watertown Public Schools
X	Marguerite Connelly	Superintendent	Weston Public Schools

Also Present

EDCO Staff: Cyndy Taymore, Sonia Braga, Courtney Dunn, David King, Ann Knapp, Mike LeMay, Lina Mateus, Mary O'Regan, Megan Ronzio, Yildiz Tolentino, Ajay Trivedi, Lynn Watras, Nicole Wood

TMS Staff: Marc Richard

Attorneys: Katherine Hesse, Felicia Vasudevan, Blair Wigney, Nancy Campany

DESE Staff: Ruth Hersch, Paulajo Gaines

1.0 CALL TO ORDER:

The meeting was called to order at 9:51 a.m. Ms. Bodie read a statement regarding public meetings being held remotely during the pandemic as per Governor Baker's order of March 12, 2020.

2.0 EXECUTIVE SESSION pursuant to M.G.L. c. 30A, sect. 21 (3) to: discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares – Potential Litigation around dissolution

A **motion** was made by Ms. Wong to move into Executive Session and seconded by Mr. Light. The **motion passed** by a roll call vote and the meeting moved into Executive Session at 9:54 a.m.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Deanne Galdston, Marguerite Connelly

A **motion** was made by Mr. Crozier to return to open session and seconded by Ms. Wong. The **motion passed** by a roll call vote and the meeting returned to open session at 10:49 a.m.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Brian Reagan, Deanne Galdston, Marguerite Connelly

3.0 CONSENT AGENDA ITEMS:

3.1 A **motion** to accept the minutes from the 4.26.21 Board of Directors meetings was made by Ms. Wong and seconded by Ms. McFall. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Brian Reagan, Deanne Galdston, Marguerite Connelly

4.0 BUSINESS OFFICE UPDATE:

4.1 FY21 Budget Update: Mr. Richard reviewed the report provided. It was noted that Seefurth Funds are not reflected as revenue in the budget figures. The accounts payable list has been reduced significantly. EDCO is up to date with all retirement payments. Recently it was discovered that the EDCO Deaf and Hard of Hearing Program has restricted funds to benefit to the students in the program. Ms. Taymore stated that with the closing of EDCO, the Deaf and Hard of Hearing program is moving to CAPS Collaborative and EDCO administration would like to request transfer of the restricted funds to CAPS Collaborative.

A **motion** was made by Ms. Wong and seconded by Mr. Conrad to give the Executive Director and Business Office permission to transfer the restricted funds for the Deaf and Hard of Hearing Program to CAPS Collaborative. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Brian Reagan, Deanne Galdston, Marguerite Connelly

4.2 FY22 Budget: The FY22 membership assessments have not been sent out to districts yet because the board has not voted on the FY22 budget. Following the presentation of the budget today the board will vote to approve the FY22 budget at the next board meeting. Ms. Taymore stated that FY21 district enrollment figures were used to calculate the FY22 anticipated member assessments. In addition to FY22 membership assessments, districts will receive assessments for anticipated closing costs for the collaborative. Mr. Richard noted that some of the costs that were originally incorporated into the closing costs were moved to the FY21 deficit assessment at the request of board members. Several districts indicated they would like to prepay as much of the FY22 costs as possible. EDCO will send out invoices for anticipated FY22 membership assessments and anticipated closing costs.

4.3 Enrollment: There has been a slight drop in enrollment at North Crossing Academy (NCA). Seniors at NCA will be graduating in early June and all other students are being placed in other programs by their sending districts.

5.0 NEW BUSINESS:

5.1 Surplus List: The board was presented with an additional surplus inventory list as staff continue to find additional items not included in previous lists while cleaning out offices and supply rooms.

A **motion** to authorize the disposal of all surplus as presented on May 13, 2021 in accordance with EDCO policy and Chapter 30B was made by Ms. Charlupski and seconded by Mr. Light. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Brian Reagan, Deanne Galdston, Marguerite Connelly

5.2 Appointment of Executive Director, Business Manager and Treasurer

A **motion** to appoint Cyndy Taymore as Executive Director for FY22 as 0.4 FTE with an additional 10 days of service was made by Mr. Conrad and seconded by Ms. Olszewski. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Brian Reagan, Deanne Galdston, Marguerite Connelly

A **motion** to extend the contract with The Management Solution (TMS) to provide Contracted Business Management for FY22 was made by Ms. Hunter and seconded by Ms. Wong. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Brian Reagan, Deanne Galdston

A **motion** to appoint David King as Treasurer for FY22 with two hours of services per month at the per diem rate was made by Mr. Conrad and seconded by Ms. Wong. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Brian Reagan, Deanne Galdston

5.3 Board Elections: Typically elections would be held in the fall but current chair, Ms. Bodie, will be retiring on June 30, 2021.

A **motion** to appoint Ms. Wong as Chair for FY22 was made by Mr. Light and seconded by Ms. Charlupski. Ms. Wong accepted the nomination. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Brian Reagan, Deanne Galdston

A **motion** to appoint Mr. Light as Vice Chair for FY22 was made by Ms. McFall and seconded by Mr. Conrad. Mr. Light accepted the nomination. The **motion passed** by a roll call vote.

Roll Call: Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Brian Reagan, Deanne Galdston, (Peter Light abstained)

5.4 FY22 Board Meeting & EFC Meeting Schedule: A draft schedule will be sent to all board members for review and comment.

5.5 Executive Director's Evaluation: Any board member who has comments should contact Ms. Bodie.

6.0 OLD BUSINESS:

6.1 Welfare Benefit Trust: A draft of the revised plan was provided for review. The board is making a commitment to provide reimbursement of health care benefits. Retirees will be required to secure their own insurance and submit for reimbursement for the eligible costs as outlined by the plan. EDCO will adjust the plan to reflect changes and the revised plan will be voted on at the next board meeting. The intent of the board is to continue to provide a level of financial support to retirees. The EDCO website will be updated to include a link for retirees to access additional information and forms regarding the plan.

A **motion** to allow administration and counsel to make further edits generally consistent with the document and adding to the Plan current EDCO Employees who retire at the end of this school year consistent with language from the prior plan for a vote at the next board meeting was made by Ms. Wong and seconded by Ms. Hunter. The **motion passed** by a roll call vote.

Roll Call: Peter Light, Kathleen Bodie, Philip Conrad, Amy Checkoway, Helen Charlupski, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Brian Reagan, Deanne Galdston

6.2 District Withdrawal: Some member districts voted to withdraw from EDCO Collaborative effective June 30, 2021. DESE regulations require collaboratives to submit updated Articles of Agreement for approval in order for districts to withdraw and that was not done. Since the appropriate steps were not taken, EDCO legal counsel along with DESE legal counsel are in agreement that all districts will remain members of EDCO Collaborative for FY22.

7.0 ADJOURNMENT:

The next Board Meeting will be held on Thursday, June 3rd at 11:00 a.m.

A **motion** to adjourn was made by Ms. Olszewski and seconded Ms. Wong.

Roll Call: Kathleen Bodie, Philip Conrad, Amy Checkoway, James O'Shea, Laurie Hunter, Rebecca McFall, Bella Wong, Tamika Olszewski, Brad Crozier, Brian Reagan, Deanne Galdston

The **motion passed** and the meeting was adjourned at 11:35 a.m.

Respectfully Submitted,
Mary O'Regan, Executive Administrative Assistant
EDCO Collaborative
May 13, 2021