



EXECUTIVE FINANCE COMMITTEE MEETING AGENDA
REMOTE MEETING
Monday, December 7, 2020 at 9:30 a.m.
EDCO Collaborative, 36 Middlesex Turnpike, Bedford, MA

The matters listed below are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought for discussion to the extent permitted by law.

1. Public Participation
2. Minutes
Recommended MOTION: to approve EFC minutes from 11.05.20
3. Business Office Update
 - A. FY20 Close
 - B. FY21 Budget Update
 - C. FY21 Revenue Report
 - D. Use of Seefurth Funds
 - E. Personnel:
 - a. Vacancies: IT Technical Support Specialist
 - F. Programs:
 - a. Enrollment
4. New Business
 - A. FY20 Audit: Daniel Schaffner, CPA, Fritz DeGuglielmo LLC
5. Old Business
 - A. Vacation Policy
 - a. Review of Proposed Policy Changes
 - b. Projected FY21 Vacation Liability
6. BOD Agenda - Friday, December 11, 2020 at 9:30 a.m.
7. Future Agenda Items
8. Other