



EXECUTIVE FINANCE COMMITTEE MEETING AGENDA
Thursday, September 19, 2019 at 9:30 a.m.
EDCO Collaborative, 36 Middlesex Turnpike, Bedford, MA 01730

The matters listed below are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought for discussion to the extent permitted by law.

1. Public Participation
2. Minutes
Recommended MOTION: to approve EFC minutes from the May 21, 2019 meeting as presented and to recommend the BOD accept minutes from May 21, 2019.
3. Discussion: the board will vote on a Chairperson, Vice-Chair, and EFC members at their first meeting.

BOARD REORGANIZATION POLICY: “For the purpose of organizing, the Board of Directors, at its first meeting of the new school year, will elect a Chairperson and a Vice-Chairperson, and a Treasurer, all of whom will hold their positions for a term of two years or until a successor is elected. The Secretary for the Board of Directors shall be the Executive Director.

A majority of the members of the Board of Directors will constitute a quorum. The election will proceed as follows:

Nominations for the office of Chairperson and Vice Chairperson will be made from the floor. The Chairperson and Vice Chairperson will be elected by a majority vote of the board members present and voting. If no nominee receives a majority vote, the election will be declared null and void and nominations will be reopened.

Upon election, the new Chairperson will preside, calling for motions to appoint a Treasurer. The Treasurer shall fulfill the duties specified in M.G.L.c, 40 s. 4E.

Following election and appointment of officers at its organizational meeting the Board of Directors may proceed to business as scheduled on the agenda.

In the event that the Chairperson’s position is vacated between organizational meetings, the Vice Chairperson will serve as chair until the next organizational meeting, and the position of Vice Chairperson will remain vacant until then. If no member is able to serve as chairperson, the Executive Director will serve as Chairperson until new elections are held in May.

4. EDCO Update:
 - a) Business Office Update
 - i) FY19 Close
 - ii) FY19 Audit Schedule
 - iii) FY20 YTD
 - b) Construction Projects:
 - i) Sped Programs
 - ii) Massachusetts Association of School Superintendents new offices
 - c) Personnel:
 - i) New personnel as of 9/1/19 (see attached)
 - ii) Vacancies
 - d) Programs:
 - i) Enrollment
 - ii) New Program Updates
 - e) Coming up at EDCO Collaborative:
 - i) EDCO Collaborative 50th Anniversary Celebration at the State House in Boston, Friday, November 22nd from 12:00 – 3:00 p.m.
 - ii) October Commissioner Riley at EDCO Collaborative - Special Education Regional Meeting
5. CommBuys/Grants
6. DESE Update
7. BOD Agenda – Thursday, September 26, 2019 at 9:30 a.m.
8. Future Agenda Items
9. Other

EDCO Collaborative New Hires

2019 – 2020

- **Carol Megna** – Executive Administrative Assistant
Carol is our new Executive Administrative Assistant to our EDCO Central Office team. She has worked as a secretary and administrative assistant for the Everett Public Schools since 2000. For the past two years, she has worked for the City of Everett as the executive assistant, working for chief executive officers within that community.
- **Nicole Wood** – Payroll Clerk
Nicole is our new payroll clerk for the Bedford office. She had a degree from Southern NH University, with a major in business administration. Prior to joining us at EDCO, Nicole was a payroll bookkeeper and receivable accounts bookkeeper at Northeast Metropolitan Regional Vocational School.
- **Ann Knapp** – Administrator of Special Education
Ann is our new Administrator of Special Education. She has a masters degree in special education and rehabilitation from Boston College and a bachelor's degree in communication disorders from Emerson College. Ann has served as a speech and language therapist early in her career, and has moved into various roles as an administrator of special education. Her roles have included out-of-district liaison, team chairperson, and special education coordinator. Over the last 7 years, Ann has worked in Easthampton Public Schools and Weymouth Public Schools as the Director of Special Education. Most recently, Ann served as the Interim Team Evaluation Coordinator for Framingham Public Schools.
- **Sarah Kostecki**- Expressive Art Therapist (North Crossing Academy & Partners)
Sarah has a master of arts degree from Lesley University, a bachelor of theater arts from Boston College, and has been an expressive therapist about Boston Children's Hospital and Bournewood Hospital. She worked as a staff clinician at the Trauma Center at JRI and as a Clinical Director/Asst. Program Director for Little Heroes Home at JRI.
- **Dave Gentry** – English Language Arts Teacher (North Crossing Academy)
Dave is our new ELA teacher. He has a master of education with a concentration on International Teaching. He has been a teacher for the City on a Hill Charter School in Dudley Square for the past two years. His interests include journalism, creative writing, and camping.

- **Timothy Roy** - School Social Worker (North Crossing Academy)
 Timothy has a master of social work from Simmons College, a bachelor of Arts from Emmanuel College. Prior to joining EDCO, he worked at Bournewood Hospital as an inpatient social worker, Acton-Boxborough Public Schools as an ABA Trainer, and as a crisis clinician. Recently, Timothy has been working as a social worker in Billerica Public Schools, Ditson Elementary School.
- **Iliana Partan**- School Social Worker (North Crossing Academy)
 Iliana joined EDCO in April of 2019. However, we wanted to recognize her today as one of our new employees today. Iliana came to us from many years of experience and highly qualified expertise in this field. She received her masters degree of social work from Columbia University in the City of NY, and her bachelor's degree from Pitzer College in Claremont CA. She has served as a clinical social worker since 2000 serving many organizations across greater Boston Area.
- **Katherine Lucas**- School Psychologist (North Crossing Academy, Partners, and ABCD)
 Katherine is our new school psychologist for EDCO Collaborative. She received her CAGS in school psychology at Rivier College, her master of education with a major in educational studies with emphasis on counseling from Rivier College, and a degree from Northern Essex Community College with a major in practical nursing. Katherine served as an LPN for many years and for the last two years has been practicing as a school psychologist in Lawrence Public Schools.
- **Robin Dentler** – Social Studies Teacher (Partners/ ABCD/Career Pathways)
 Robin joined EDCO last year through a consulting firm. We are pleased to announce that Robin has been hired as an employee of EDCO for the start of this school year. Robin is a master of education from University of Massachusetts – Boston, a bachelor of psychology also from UMASS- Boston. Robin holds a teachers certification in the areas of special education for grades 5-12, and a professional license in history for grades 5-12.
- **Eric Young**– Social Studies Teacher (North Crossing Academy)
 Eric is our new Social Studies Teacher for the North Crossing Academy. He has served as a social studies teacher for Marta Valle High School in New York City for the past two years and has recently moved to Massachusetts. Eric has a master degree in social studies education from Teachers College, Columbia University and a bachelors degree majoring in history from Bard College.

- **Joseph Santoro** – Math Teacher (Partners, North Crossing Academy, ABCD, Career Pathways)
Joseph is our new math teacher for EDCO Collaborative at our Bedford Programs. He has a masters degree from Lesley University with a concentration on middle school mathematics. He received his bachelors degree also from Lesley University with a major in liberal studies, and an associates degree from Middlesex Community College with a degree in business administration. Since 2015, Joseph has been working as a math teacher for Collegiat Charter School of Lowell.
- **Judith Morales**– Math Teacher (Partners, North Crossing Academy, Career Pathways)
Judith is our math teacher for our Bedford Programs. She joined EDCO in the middle of last year, but has not had the opportunity to receive an official welcome. Today, I would like to introduce to you, Judith. She has served as an Algebra 1 teacher for the International High School, and as a teacher for the Nashua School District #42. She has a masters degree in secondary math from the Inter American University of Puerto Rico-Metro, and a bachelor degree in education in science from University of Puerto Rico at Cayey.
- **Sharon Lundin** – Special Education Teacher (45 Day Assessment – North Crossing Academy) Sharon began working with EDCO in the middle of last school year. She has a masters degree in moderate disabilities from Lesley College. She attended UMASS Boston, and received a bachelors degree in psychology, and an associates degree in liberal arts from Middlesex Community College. Prior to joining EDCO Sharon served as a special education teacher in Tewksbury, Maynard, Groveland, Melrose, and Andover. In addition, Sharon worked as an ELA teacher for The Carroll School.
- **Sean Kelly** – 3rd Shift Custodian
Sean has been amazing this summer as our new 3rd shift custodian at EDCO Collaborative. He works from 6PM to 10PM and is always walking around here with a smile. Sean graduated from Central Catholic High School in Lawrence. Prior to joining EDCO, Sean was an IT technician at Billerica School System where he maintained computers and technical gear.
- **Sofia Bon Tempo** – Transition Specialist (Partners and Career Pathways)
Sofia is our new transition specialist for our partners and career pathways program. Sofia has a master’s degree from my alma mater, Assumption College, with a major in vocational rehabilitation counseling. Her bachelors degree in communication sciences and disorders with a minor in rehabilitation and disabilities studies is from Springfield College. Sofia has worked as a job coach at Newington Transition Academy and as a vocational rehabilitation counselor intern. Sofia also maintains a license as a speech-language pathologist assistant, knows beginners American Sign Language, and has her CPR/AED and First Aid Certifications.

- **Shana Rackmill**– Transition Specialist (North Crossing Academy and ABCD)
 Shana is a transition specialist for EDCO Collaborative. She has received her masters degree in social work from Boston University, a bachelors degree in adolescent counseling from University of Connecticut Human Development and Families. She has served as a CBAT and STARR Clinician at Wayside Youth and Family in Framingham early in her career. She has also been a clinical program director for DCF, child/Adolescent inpatient social worker for Arbour Psychiatric Hospital, and most recently as a school adjustment counselor at Stoneham Central Middle School.
- **Valerie Mathews** – Board Certified Behavior Analyst (North Crossing Academy & Partners)
 Valerie is our new board certified behavior analyst who is returning to Massachusetts after working in Bangor, ME these past few years. Valerie has a CAGS from University of Maine with a degree in special education. She has a certificate of study from Salem State University majoring in applied behavior analysis, a masters degree in special education moderate needs from Salem State University, and a bachelor’s degree in sociology from University of Massachusetts – Amherst. Valerie has been a BCBA since 2015, and prior to this role, Valerie has worked as a teacher for special education. She is also certified as a Life Space Crisis Intervention specialist.
- **Lyle Nichols** – Director of Culinary Arts (EDCO Bedford and Career Pathways)
 Lyle joined EDCO in July as our Director of Culinary Arts. He has an associates degree from Newbury College with a major in Culinary Arts, and completed some course work at Northern Essex Community College with a concentration in liberal arts. Prior to joining EDCO, Lyle was the executive chef for Rocco’s Restaurant, Joseph’s Trattoria. As an instructor, Lyle served as a culinary/baking instructor at Greater Lawrence Technical High School.
- **Will Verbits**- Program Director (North Crossing Academy, Partners, and ABCD)
 Will is our new program director for THREE of our Bedford programs; North Crossing Academy, Partners, and our new ABCD program, which will support students who have been suspended for substance abuse. Will has received his CAGS from Gallaudet University in Washington, DC majoring in developmental psychology and school psychology. He also received his bachelors degree from Flagler College majoring in psychology and minoring in education. In Will’s early career of public education he served as a school psychologist in Vermont and in Massachusetts at Nashoba Regional School District. Will has also taken on roles as the Director of Special Education from Minuteman Regional High School, Needham Public Schools, Martha’s Vineyard Regional School District, Peabody Public Schools and most recently at Carlisle Public Schools.

- **Sean Callanan** - Program Director (Career Pathways)

Sean is our new program director for our newest special education program, Career Pathways. This program serves students from ages 18-22, and will be able to attend a vocational track in the areas of culinary, CAD, and health sciences. Two additional tracks include dual enrollment at a local community college and a potential for school to career track. Sean attains a masters degree in occupational education from Fitchburg State University, and a bachelor of science in industrial arts education from Fitchburg State College. Sean has been a drafting/CAD teacher since 1993. He served as a pre-engineering teacher at Minuteman Regional High School. Since 2002, Sean has worked at Northeast Regional Vocational High School as a department head for drafting, manufacturing, and engineering, and most recently as a STEM Coordinator