



EXECUTIVE FINANCE COMMITTEE MEETING
January 7, 2019, 10:00am
EDCO Collaborative, 36 Middlesex Tpke., Bedford, MA

Minutes:

Dr. Kathleen Bodie, Drew Echelson, Ms. Helen Charlupski, Ms. Nadine Ekstrom, Mr. Thomas Markham

1. Public Participation - *none*

2. Minutes

Recommended MOTION: to approve EFC minutes from 11.6.18 meeting as presented and to recommend the Board of Directors accept minutes from 11.6.18.

Ms. Charlupski moved to approve EFC minutes 11.6.18 as presented and recommended to present to the Board of Directors on 1.17.19. Dr. Echelson seconded the motion.

Motion passed: 3-0.

3. Discussion:

3.1 McSwiney Updates

Ms. Ekstrom reported on the updates from the professional development department. The McSwiney center is pursuing grant opportunities on the “bullying” curriculum and programming, and substance abuse programs. The McSwiney Center has recently been awarded the INSPIRE grant, which is worth \$121,000. This is a partnership with DESE in supporting efforts in recruiting educators of color.

3.2 Transportation (LABBB/EDCO) Cost Analysis

Mr. Markham explained LABBB’s proposal for transferring the business office duties from EDCO to LABBB. Mr. Markham recommended that EDCO accept LABBB’s proposal with recommendations for a letter of agreement between the two executive directors.

Dr. Echelson moved to approve the recommendations as presented by Mr. Markham and to present to the Board of Directors on 1.17.19 for Board approval. Ms. Charlupski seconded the motion.

Motion passed: 3-0.

3.3 Program Proposals

3.3.1 Suspension Program

Ms. Ekstrom proposed this program to support students of substance abuse. The program would be a shortened day and would focus on wrap around supports for students, families, and schools.

Dr. Echelson moved to bring this proposal to the Board of Directors on 1.17.19 for Board approval. Ms. Charlupski seconded the motion.

Motion passed: 3-0.

3.3.2 Deaf and Hard of Hearing Expansion

Ms. Ekstrom proposed this program as an expansion from the current Deaf and Hard of Hearing program. This proposal suggests a multi-year transition to include grades K-5.

Dr. Echelson moved to bring this proposal to the Board of Directors on 1.17.19 for Board approval. Ms. Charlupski seconded the motion.

Motion passed: 3-0.

3.3.3 Transitions 18-22 Program

Ms. Ekstrom proposed this program to support students ages 18-22, who have achieved the graduation requirements, but still require transitional academic supports. The program would include vocational options and community college options.

Dr. Echelson moved to bring this proposal to the Board of Directors on 1.17.19 for Board approval. Ms. Charlupski seconded the motion.

Motion passed: 3-0.

4. FY19 Budget Update

Mr. Markham provided updates on the FY19 budget to reduce the proposed budget from \$16,118,964 to \$11,677,585. He further explained the rationale for this change in funding and expressed a projected FY19 budget surplus of \$22,088.

Ms. Charlupski moved to approve the amended budget as presented and recommended to present to the Board of Directors on 1.17.19 for Board approval. Dr. Echelson seconded the motion.

Motion passed: 3-0.

5. Assessments for FY20

Mr. Markham expressed an interest in maintaining the current assessments and not to increase or decrease the assessments for FY20. He further explained that given the potential changes at EDCO, it would be in the organization's best interest to keep the FY19 assessments the same for FY20.

Ms. Charlupski moved to approve the recommendation presented and recommended to present to the Board of Directors on 1.17.19 for Board approval. Dr. Echelson seconded the motion.

Motion passed: 3-0.

6. BOD Agenda 1-17-19

The items on today's agenda will be added to the agenda for 1.17.19.

7. Future Agenda Items

The EFC would like to see someone from legislation attend the 2.28.19 Board of Directors meeting, or someone from MASS. It was suggested that Paul Andrews potentially attend a future meeting to discuss how EDCO Collaborative could take a stance on the potential changes on the foundation budget formula.

8. Other

Dr. Echelson moved to adjourn the meeting at 11:47 AM. Ms. Charlupski seconded the motion.

Motion passed: 3-0.

Respectfully Submitted,

Nadine G. Ekstrom
Executive Director