



EXECUTIVE FINANCE COMMITTEE MEETING
September 18, 2018, 10:00am
EDCO Collaborative, 36 Middlesex Tpke., Bedford, MA

The matters listed below are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

1. Public Participation
2. Minutes
Recommended MOTION: to approve EFC minutes from the 4.5.18 and 5.15.18 meetings as presented and to recommend the Board of Directors accept minutes from 4.5.18 and 5.15.18.
3. Discussion: the board will vote on a Chairperson, Vice-Chair, and EFC members at their first meeting.

BOARD REORGANIZATION POLICY: "For the purpose of organizing, the Board of Directors, at its first meeting of the new school year, will elect a Chairperson and a Vice-Chairperson, and a Treasurer, all of whom will hold their positions for a term of two years or until a successor is elected. The Secretary for the Board of Directors shall be the Executive Director.

A majority of the members of the Board of Directors will constitute a quorum. The election will proceed as follows:

Nominations for the office of Chairperson and Vice Chairperson will be made from the floor. The Chairperson and Vice Chairperson will be elected by a majority vote of the board members present and voting. If no nominee receives a majority vote, the election will be declared null and void and nominations will be reopened.

Upon election, the new Chairperson will preside, calling for motions to appoint a Treasurer. The Treasurer shall fulfill the duties specified in M.G.L. c, 40 s. 4E.

Following election and appointment of officers at its organizational meeting the Board of Directors may proceed to business as scheduled on the agenda.

In the event that the Chairperson's position is vacated between organizational meetings, the Vice Chairperson will serve as chair until the next organizational meeting, and the position of Vice Chairperson position will remain vacant until then. If no member is able to serve as chairperson, the Executive Director will serve as Chairperson until new elections are held in May.

4. Articles of Agreement amendment – second reading
Recommended MOTION: To approve the Articles of Agreement as amended.
5. EDCO Update:
 - a) Budget:
 - i) FY18 Close
 - ii) FY18 Audit Schedule
 - iii) FY19 YTD
 - iv) EDCO/LABBB Transportation
 - b) Construction Projects:
 - i) NCA/45 Day – building
 - c) Personnel:
 - i) New personnel as of 9/1/18
 - ii) Vacancies
 - d) Programs:
 - i) DHH – (elementary)
 - e) Coming up at EDCO:
 - i) SEI Courses
 - ii) Administrative Courses
 - iii) CELC – November 6th
 - iv) November 15th – Commissioner
6. CommBuys/Grants
 - a) SEI Vocational Educators
 - b) Educator Preparation Cultural Responsiveness Standards
 - c) Grant and Research Opportunities
7. Student Publication Policy – 1st read
8. BOD Agenda 9-27-18
9. Future Agenda Items
 - a) Prepare items for Commissioner
 - b) FY19 – Budget Update
10. Other