EXECUTIVE FINANCE COMMITTEE MEETING
MINUTES – September 13, 2016

In attendance:
Diana Fisher Gomberg, School Committee, Newton
Kathleen Bodie, Superintendent, Arlington
Ed Heller, School Committee, Weston
Bella Wong, Superintendent, Lincoln-Sudbury
Judith Evans, Superintendent, Winchester
Colleen Dolan, Executive Director, EDCO Collaborative
Thomas Markham, Director of Business Management, EDCO Collaborative
Judith Vaillancourt, Associate Director, EDCO Collaborative
David King, Treasurer, EDCO Collaborative

The meeting was called to order by Diana Fisher Gomberg at 10:05am.

A motion was made by Ed Heller and seconded by Bella Wong to approve minutes of the 5.31.16 and 7.26.16 Executive Finance Committee meeting minutes. The motion carried unanimously.

Colleen Dolan reported on two changes to EDCO’s central office. Rick Atkins, Director of the McSwiney Center for Professional Learning, will retire at the end of the calendar year. Kevin Lynn was terminated as Director of the Title I and IIa grant. The leadership team will keep the committee apprised of efforts to hire replacements.

Colleen provided draft District Reports showing each district’s use of EDCO professional learning workshops, roundtables and tuition programs for FY16. The committee recommends providing the reports without quantifying value. Colleen will revise reports prior to the Board meeting.

The committee discussed next steps with regard to the CELC report. Jon Sills, chair of the CELC study committee, recommended that the critique by EDCO Collaborative and subsequent written responses be attached to the original report from Futures Management as addenda. The CELC report and Jon’s recommendation will be discussed at the next Board meeting.

Tom Markham distributed three proposals for reducing the membership assessment. Proposal 1 would cut the basic assessment by 60% over 3 years and the per student assessment by 50% the first year. Proposal 2 would cut the basic assessment by 60% over 2 years and the per student assessment by 50% the first year. Proposal 3 would cut the basic assessment by 61% over 3 years and the per student assessment by 50% the first year. The committee questioned the viability of the proposals since they are not confident in the enrollment projections. Colleen and Judith Vaillancourt reported they considered many factors when projecting enrollment and are confident in the numbers. Tom Markham stated the projections are fluid and would be tweaked each year as the situation changes. The committee requested that information provided at the meeting 7/26 and at today’s meeting be consolidated in summary form for ease of comparison and to facilitate decision making.

A motion was made by Kathleen Bodie and seconded by Helen Charlupski to adjourn. The motion carried unanimously.

The meeting was adjourned at 12:10pm.

Respectfully submitted by Colleen Dolan, 11.1.16.

[Signature]