



EDCO COLLABORATIVE
BOARD OF DIRECTORS' MEETING AGENDA
Thursday, September 24, 2015 - 10:30 AM – 12:00 PM
36 Middlesex Turnpike, Bedford, MA 01730

The matters listed below are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

- 1.0 CALL TO ORDER 10:30 AM
 - 1.1 Public Participation
 - 1.2 Welcome new Board members: Mary Czajkowski, Lexington, Judith Evans, Winchester, Drew Echelson, Waltham, Ed Heller, Weston
Welcome Interim Superintendent and Advisory member: John Brackett, Weston
Welcome new Advisory Board members: Maya Minkin, Acton-Boxborough, Ann Guay, Bedford, David Model, Carlisle

- 2.0 ACTION ITEMS
 - 2.1 Board reorganization (policy enclosed): Nomination and vote for Chairperson and Vice-chairperson
 - 2.2 Recommended Action: To appoint David King as Treasurer for 15-16
 - 2.3 Approval of Minutes
 - 2.3.1 Recommended Action: To approve minutes of the Board of Directors meeting 6.4.15
 - 2.3.2 Recommended Action: To approve minutes of the executive session of the Board of Directors meeting 6.4.15
 - 2.3.3 Recommended Action: To approve minutes of the Special Board of Directors meeting 9.16.15
 - 2.4 ED's salary: Recommended Action: To approve Executive Director's salary increase for FY16 retroactive to July 1, 2015.
 - 2.5 Employee Actions: Recommended Action: To approve employee actions as presented
 - 2.6 Approval of Donations: Recommended Action: To approve a donation in the amount of \$8.01 from AmazonSmile with gratitude

- 3.0 OLD BUSINESS
 - 3.1 DESE Financial Audit results
 - 3.2 EDCO, CASE, LABBB update
 - 3.3 Pre-paid program slots

- 4.0 NEW BUSINESS
 - 4.1 Central Office Reorganization
 - 4.2 FY 16 budget update

- 4.3 Executive Finance Committee: Recommended Action: To appoint an Executive Finance Committee for 15-16. (Currently: Diana Fisher Gomberg, Kathleen Bodie, Bella Wong, Ed Heller, Helen Charlupski)
- 4.4 Authorization to Enter into Contracts: Recommended Action: To authorize Colleen Dolan, Judith Vaillancourt, and Thomas Markham, in their administrative capacity at EDCO Collaborative, to act on behalf of EDCO relating to all matters pertaining to contracts, leases, bank accounts and employment and other matters as they occur during the operation of EDCO's regular and normal business, including signing documents on behalf of EDCO.
- 4.5 Authorization of Board Signatories: Recommended Action: to authorize Executive Finance Committee members, Diana Fisher Gomberg, Kathleen Bodie, Bella Wong, Ed Heller, and Helen Charlupski, to act as signatories to approve payroll and payables warrants.
- 4.6 Policy Revision: Board Operations Section - draft offered for discussion, first reading at next meeting
- 4.7 EDCO Membership benefits

- 5.0 ROUND ROBIN: NEWS FROM THE DISTRICTS

- 6.0 REPORTS
 - 6.1 Chairperson: Diana Fisher Gomberg
 - 6.2 Executive Finance Committee
 - 6.2.1 Recommended Action: To accept minutes from the Executive Finance Committee meeting 6.4.15
 - 6.2.2 Committee 15-16: Diana Fisher Gomberg, Kathleen Bodie, Bella Wong, Helen Charlupski
 - 6.3 EDCO Reports
 - 6.3.1 Executive Director's Update: Colleen Dolan
 - 6.3.2 Programs: Judith Vaillancourt
 - 6.3.3 Contracts/Facilities/Personnel: Thomas Markham
 - 6.3.4 Treasurer's Report: David King
 - 6.3.5 McSwiney Center: Rick Atkins

- 7.0 ADJOURNMENT

Following the meeting, lunch will be provided by EDCO's Culinary staff.

Stephen Donovan, our new CELC Professional Learning Associate, will be present for introductions and recommendations.

Emily Hoffman will present briefly on the Ma Migrant Education Program.

Reminder: If you have not already done so, please complete Board Training within 60 days of your appointment.